

Burbank On Parade
April 29, 2017 - 11:00 A.M.
2017 Theme: "Aloha Burbank"
Equestrian Application & Information

Name of Entrant/Group: _____ Phone: _____

Director or Manager: _____ Cell: _____

E-mail address: _____

Address: _____ City: _____ State: _____ Zip: _____

Number in group – horse, riders and others: _____

Number & type of vehicles if any. Please include all trailers & trucks you will bring to unload your horses, including the length of each: _____

Competitive Classes - Please Check ONE Appropriate Classification

- | | |
|---|--|
| <input type="checkbox"/> Mounted Group | <input type="checkbox"/> Charro Group |
| <input type="checkbox"/> Color Bearers | <input type="checkbox"/> Spanish Costume |
| <input type="checkbox"/> Historical/Commemorative Group | <input type="checkbox"/> Silver Mounted |
| <input type="checkbox"/> Working Western Lady | <input type="checkbox"/> Parade & Fancy Parade Horse |
| <input type="checkbox"/> Working Western Man | <input type="checkbox"/> Parade Theme |
| <input type="checkbox"/> Fancy Western Lady | <input type="checkbox"/> Parade Theme Group |
| <input type="checkbox"/> Fancy Western Man | <input type="checkbox"/> Pony or Horse Rider, 8-17 years |
| <input type="checkbox"/> Hitch Drawn Vehicle | <input type="checkbox"/> Specific Breed: _____ |
| <input type="checkbox"/> Hitch Drawn Vehicle Mini | <input type="checkbox"/> Hitch Drawn Vehicle Junior |
| <input type="checkbox"/> Equestrian Other: _____ | |

Non-Competitive: _____

NOTE: YOU MUST PROVIDE DETAILS AND A DESCRIPTION OF YOUR ENTRY WITH YOUR APPLICATION:

Include on a separate sheet of paper a complete description of your entry - size, number in your group, age of group, number of vehicles if any, awards received, etc. and include a photograph or drawing. **This description will be broadcast by our television announcer (located mid-way through the parade).**

I certify that the above information is accurate and I agree to release and hold harmless the City of Burbank and Burbank On Parade, Inc, it's management, members, agents, representatives, owners and managers of the grounds or location of this event from any loss, damage or injury resulting from participation in this event. I also agree to release photographs, descriptions and information submitted by the participants, their manager or agents; and the use to publicize by motion pictures, photographs or by other means the entrants performance and participation in this event. I have read, understand and agree to all the rules & regulations on the Parade Information form.

Signed: _____ **Date:** _____

Please email your application to: alisa@alisacunningham.com

Entry Return Deadline: March 29, 2017

Equestrian Chairwomen: **Linda Barnes, LindaBarnes@kw.com, 818.399.1195**
Alisa Cunningham, alisa@alisacunningham.com, 818.472.2801

Equestrian Information

Entry Fee: There is no fee for equestrian entries for 2017.

Parade Theme: The parade theme for 2017 is: "Aloha Burbank". All entries are encouraged to participate and dress with the parades' theme in mind. Several of the equestrian awards are judged on interpretation and adherence to the parade theme.

Check In: Check in time is 7:30-8:30 am – please do not show up **before or after** those times as the City of Burbank Police will not allow you onto the street. The street is blocked off at all entrances by barriers for the protection of the participants and the attendees.

Awards: Judging will take place on the equestrian formation street at approximately 9:30 am. Please have your entire entry on the street and ready to be judged by 9:30 am.

Vehicles: All trucks, cars and trailers must be off the equestrian formation streets by 10:15 am – there are no exceptions to this rule. You will need to move ALL your vehicles to the disbanding area at the end of the parade and catch a shuttle bus back to the formation street where your horses are – you must be back and lined up by 10:50 am. You will need to have someone watch your horse during this time as there are no ties up provided.

Horses: Please consider that your horse may be standing for 3 or more hours prior to starting the march down the parade route – please plan accordingly the mount that you will use. There is some shade on the street but make sure you and your horse are prepared for weather extremities – it could be raining and 50 degrees or a hot and sunny 95 degrees.

Dogs: Dogs are not allowed to walk the parade route. They may participate if in a vehicle of some kind.

Parade Rules

1. All participants must be uniformed, costumed or appropriately dressed.
2. The Parade Committee does not accept responsibility for false statements made by applicants or entrants.
3. **No one under the age of eight (8) will be permitted to march.** Younger children may ride in a vehicle.
4. Children under the age of 18 must be accompanied by a parent or adult as authorized by the parent(s). Parent(s) must sign a separate authorization. **Please note on this application any participants that are under the age of 18.**
5. All moving commercial entries including trucks, vans, floats or autos must convey the theme of the parade as well as carry the name of the sponsoring firm or organization. All entries must serve a specific purpose or be of entertainment value and cannot simply be a vehicle with minimal generic decorations.
6. **FORWARD MOTION MUST BE MAINTAINED THROUGHOUT THE LINE OF THE MARCH.** All entries must comply with a no-halt format. The first violation will result in a warning from a Division Marshall or Chairman. The second violation will be recommendation for removal from this and future parades.
7. Positively NO throwing of candy, gum, balloons, etc. by any participant in the line of the march. Violation will result in immediate expulsion.
8. Any entries expressing political, social, or other controversial viewpoints will not be acceptable.
9. If your vehicle requires special towing equipment, i.e. tow bar, etc. parade entrant must supply such equipment. Burbank On Parade, Inc. assumes no responsibility for damages in towing.
10. Any breakdown of any unit, for any reason, may not block the progress of the parade.
11. In case of inclement weather, parade will go on as scheduled – please dress appropriately. In recent years it has been very hot on parade day, please dress appropriately and bring plenty of water.
12. If your unit is unable to appear, you **MUST** notify the Equestrian Chairwoman as soon as possible. Any unit that does not notify the Equestrian Chairwoman and fails to appear will not be accepted in future parades.
13. **NO** Mylar balloons or metallic strings. No balloons of any kind near the horses.
14. Consumption of alcoholic beverages is prohibited and violators will be disqualified.
15. Please obey all Parade Marshalls from check-in to disbanding.
16. Any animal participants other than horses must be approved by the Parade Committee.
17. Dogs or companion animals are not permitted to "walk" the parade route. They must travel in a vehicle.
18. **All entrants will be required to sign a "Hold Harmless" release from the City of Burbank. This release will be emailed to the leader of your group prior to the parade. EVERY person in your group must sign the release and provide it upon check-in. You will not be allowed onto the formation street or permitted to participate in the parade unless the signed release form is submitted.**